



SWOFCU Switch Kit

Thank you for choosing Southwest Oklahoma Federal Credit Union. We are committed to making your account transition a smooth one. The steps below will help to guide you through the process of switching your accounts. Also provided in this Switch Kit are some helpful customer service contacts and other necessary forms for making the switch.

1. Open your new account.

Apply online or visit our Main Branch at 1806 NW Liberty Ave, Lawton to open your new Southwest Oklahoma FCU account(s). There is a required \$5.00 initial deposit to your new savings account to establish your membership.

2. Switch your direct deposits and automatic withdrawals.

Use the attached Direct Deposit Authorization form to authorize your employer and other organizations to deposit into your new account at SWOFCU. If you have any monthly automatic payment deductions such as utility or loan payments deducted from your account you can use the attached Automatic Withdrawal Authorization form to inform them of the change. Or consider using our free Bill Pay service as an alternative. Print one authorization for each company that makes automatic withdrawals or direct deposits from/to your account. Remember to change any automatic payments made by debit cards.

3. Online and Mobile Banking

Sign up for SWOFCU's free Online and Mobile Banking with free Bill Pay and eStatements. Simply click on New Member in the top right hand corner of our website swofcu.com. Your login id is your account number. For Mobile Banking on your smartphone simply go to your app store and search for Southwest Oklahoma Federal Credit Union and download our App your login id and password is the same as your Online Banking.

4. Close your old account.

Confirm all checks have cleared and all automatic payments have been made. Keep old account open until your direct deposit and automatic payments have transitioned over to your new account with SWOFCU. Use the attached Account Closure Authorization form to request the closure of your account. Destroy any unused checks, ATM/Debit card(s) and deposit slips associated with your old account.

Thank you again for choosing Southwest Oklahoma Federal Credit Union.

www.swofcu.com

Direct Deposit Authorization

Date _____

Name of Company/Employer _____

Address _____

City _____ State _____ Zip _____

To whom it may concern:

You are currently making direct deposits on my behalf to this account:

Financial Institution: _____

Account # _____ Routing # _____

Payment amount: _____ Frequency: _____

Effective immediately, please discontinue direct deposits from the above account and immediately start direct deposits to the following account:

Financial Institution: Southwest Oklahoma Federal Credit Union

Account # _____ Savings ___ Checking ___

Routing # 303-184-924 Address: 1806 NW Liberty Ave, Lawton, OK. 73507

If you have any question about this request, please call me at this number: _____

Thank you,

Signature: _____

Name _____

Address _____

City _____ State _____ Zip _____

Automatic Withdrawal Authorization

Date _____

Name of Company/Institution _____

Address _____

City _____ State _____ Zip _____

To whom it may concern:

Please change my automatic withdrawal from the following account:

Financial Institution: _____

Account # _____ Routing # _____

Payment amount: _____ Frequency: _____

Please make all future automatic withdrawals from the following account:

Financial Institution: Southwest Oklahoma Federal Credit Union

Account # _____ Savings ___ Checking ___

Routing # 303-184-924 Address: 1806 NW Liberty Ave, Lawton, OK. 73507

If you have any question about this request, please call me at this number: _____

Thank you,

Signature: _____

Name _____

Address _____

City _____ State _____ Zip _____

Account Closure Authorization

Date _____

Financial Institution _____

Address _____

City _____ State _____ Zip _____

To whom it may concern:

Please close my account(s) with your financial institution:

Account Holders: _____

Account Numbers _____

ID Verification (DL #, SSN or secret account code): _____

Please send the remaining balance to:

_____ Financial Institution: Southwest Oklahoma Federal Credit Union

Account # _____ Savings ___ Checking ___

Routing # 303-184-924 Address: 1806 NW Liberty Ave, Lawton, OK. 73507

_____ Please forward a check payable to me to my address listed below:

If you have any question about this request, please call me at this number: _____

Thank you,

Signature: _____

Name _____

Address _____

City _____ State _____ Zip _____

Switch Kit Customer Service Contacts:

City of Lawton
580-581-3411
www.cityof.lawton.ok.us

Comanche County Rural Water Districts:
#1 580-492-4165
comanchecorwd1.ruralwater.usa.com
#2 580-588-3330
#3 580-355-1343
#4 580-429-8280

American Electric Power (AEP)
800-611-0964
www.aep.com

Public Service Co. of Oklahoma
888-216-3523
www.psoklahoma.com

Cotton Electric
580-875-3351
800-522-3520
www.cottonelectric.com

Caddo Electric
405-656-2322
www.caddoelectric.com

Gill's Collection Service
580-353-2101

Multiple Comm. Service Authority
580-549-6717

Lawton Constitution
580-353-6397
www.swoknews.com

TDS
866-571-6662
<http://tdstelecom.com>

Hillary Communications
580-529-5000
<https://hillcom.net>

Fidelity
800-392-8070
580-699-2020
www.fidelitycommunications.com

Medicine Park Tele. Co
580-529-2700
www.mptelco.com

AT&T
800-222-0300
www.att.com

US Cellular
888-944-9400
www.uscellular.com

Sprint
800-464-7928
www.sprint.com

Verizon
800-922-0204
www.verizonwireless.com

Dish Network
866-934-7444
www.dishnetwork.com

Direct TV
800-494-4388
www.directtv.com

Social Security Administration
800-772-1213
www.ssa.gov

Veterans Benefits
800-827-1000
www.va.gov/